



All Saints' Episcopal Day School, a 2K-6th grade, independent school in Florence, S.C. is seeking to hire a preschool assistant teacher. Our Assistant Teachers are nurturing educators, passionate about teaching and learning, and dedicated to providing high-quality, enriching opportunities for growth at all stages of child development. This is a full-time, hourly position with work hours from 7:30 A.M.-3:30 P.M.

**The successful candidate will have:**

- A minimum of a high school diploma
- A two-year degree in the field of Early Childhood or Child Development or a consummate amount of experience in a related field is preferable
- Experience working with young children
- Excellent verbal and written communication skills
- Ability to fulfill all physical aspects of the job, including but not limited to, lifting children, bending and participating in outdoor activities, cleaning and maintaining equipment in the classroom
- Current DSS certification or willingness to complete DSS certification requirements
- A sense of humor, compassion, and a desire to work collaboratively

**Duties and Responsibilities:**

- Nurture physical, spiritual, emotional, social, and intellectual growth and development of children
- Preserve warm, engaging, healthy, safe, and clean classroom environment
- Facilitate developmentally appropriate activities to meet the needs of all children
- Maintain high expectations for learning and development
- Assist in implementing a consistent schedule that includes small and large group experiences
- Work as an integral part of a team
- Participate in professional development and parent-teacher conferences upon request
- Reinforce classroom procedures through consistent, well-articulated expectations
- Assist students with meal/snack times, nap time, and clean-up
- Promote a positive school environment that enhances growth
- Participate in school-wide community programs and events
- Respond to and engage with parents in a positive manner
- Accept temporary work assignments to substitute for regularly scheduled personnel if needed
- Perform other similar or related duties as necessary

Please reply immediately to be considered for this position. To apply, send resume to: Ashley Stokes, Associate Head of School: [astokes@aseds.com](mailto:astokes@aseds.com).