

# All Saints' Episcopal Day School Summer Camp Handbook

## Welcome to 2021 Summer Camp at All Saints'!

We are excited about Summer Camp 2021 and look forward to seeing your child. We are committed to offering enjoyable and enriching summer camps in a fun, safe, and nurturing environment. We offer a variety of camps for every age and grade- from rising 3K to rising 6th grades.

Join us for half-day or full-day summer camps! Whether your child is enrolled at All Saints' or if you are referred by an All Saints' family, we invite you to join us for an incredible summer experience!

### 2021 Summer Camp Weeks

Week 1: June 1-4

Week 2: June 7-11

Week 3: June 14-18

Week 4: June 21-25

Week 5: June 28-July 2

**CLOSED July 5-9**

July 12-16

July 19-23

July 26-30

August 2-6

August 9-13

### Registration Procedures

Please carefully read this handbook as it contains all policies and procedures, as well as other essential information. Enrollment for all summer camps are open to both All Saints' students and non-All Saints' students who are referred by an All Saints' family. Enrollment for most camps are limited and are on a "first-come, first served" basis, so it is important to register early!

To register for our summer camps, please visit the ASEDS website ([www.aseds.com](http://www.aseds.com)) and click Student Life and Summer Camp. Download and complete the registration packet and email it to: [summer@aseds.com](mailto:summer@aseds.com). You may bring a check or pay by bank draft or credit card through our billing system. A one time non-refundable \$50 registration fee per student is required at the time of registration. All Saints' does not prorate camp fees. Payment is due prior to the student attending camp.

Families will receive electronic communication to the email address listed on their registration packet prior to the start of each camp with details regarding check-in, what to bring, location assignments, and any updates.

### **Wait List**

Many of the summer camps will fill quickly so register early! Once a program is full, families may join the wait list. Families will not be required to pay a deposit if they choose to join a program's wait list. Our Summer Camp Director, Kirby Lesesne (klesesne@aseds.com) will contact you if a spot becomes available.

### **Refund Policy**

No refunds will be given. Should a camp be cancelled before the scheduled start dates due to pandemic or other unforeseen circumstances beyond our control, parents will receive a full refund. Should the school close after the Little Scholars camps have commenced due to pandemic or other unforeseen circumstances beyond our control, all camps will switch over to virtual delivery. Students will be able to finish out the remaining classes from home, and no refunds will be given.

**Little Scholars:** Minimum of 5 in each camp; Max of 12 for rising 3K-5K and 15 for 1st-6th. **Little Scholars camps will be cancelled if the minimum is not reached.**

Crusader Camp will not be cancelled due to enrollment minimums.

### **Billing Policies**

A non-refundable deposit of \$50 is required at the time of registration; however, families may also elect to pay in full. Families are responsible for paying the full tuition for each registered summer camp prior to attending the camp.

### **Discounts**

Families who register for all 10 weeks of full day Crusader Camp and pay in full for the entire summer will receive a discount of 10%.

### **Communication**

Families will receive electronic communication from the school prior to each camp that will include updates, check-in procedures, reminders, and information regarding the upcoming week of events and activities. It is important to provide an email address in your online account that is checked regularly. Also, be sure to follow up on Instagram (asedsflorence) and like our All Saints' Facebook page to receive exclusive offers, to view pictures and short video clips of camps, as well as be informed of the latest updates, reminders, and important information.

### **Summer Camp Apparel**

Every participant registered to attend in our summer camps will receive a 2021 All Saints' Summer Camp t-shirt. Crusader Camp campers are required to wear their 2021 All Saints' Summer Camp t-shirt on days that a special event (3K-6th) or an off campus field trip is scheduled (1st-6th grades). Sizing information for t-shirts is included in the registration packet.

### **Clothing and Equipment**

All clothing, bags, water bottles, personal belongings, and sports equipment must be labeled with the camper's name. All Saints' is not responsible for any items lost or misplaced while participating in summer camps. Lost and found items will be kept in a special bin. All unclaimed items at the close of summer camps will be donated to a local charity.

All participants attending summer camps are encouraged to wear closed toe shoes. This is for the safety of our campers! Participants are not to bring toys or any electronics from home except for special projects and events. All summer camp offerings provide adequate materials for all participants.

### **Extended Camp Program (AM and PM Care)**

The Extended Camp Program provides an AM and PM option for those needing extended hours. Prior registration is required. Drop-ins are not permitted.

The AM Extended Camp option is from 7:30AM-9:00AM. The PM Extended Camp option is from 4:00PM-5:30PM.

Campers attending our Extended Camp programs are supervised at all times by camp staff. Campers may participate in available games, arts and crafts, free time, organized activities, and/or sports activities.

### **Snack and Lunch**

Please send a packed and labeled snack, water bottle, and lunch every day. Lunch service is not offered in the summer.

### **Illnesses**

We encourage families to keep sick children at home. When your child is home sick, please notify the Summer Camp Director by calling 843.662.8134. There is not a full time nurse at All Saints' during the summer. If your child should become sick or mildly ill, it is our practice to call home to have the child picked up from camp. We do not

permit mildly ill children to attend any of our summer camps. **Children must be fever-free for 24 hours without medication before returning to All Saints’.**

### **Discipline Policy**

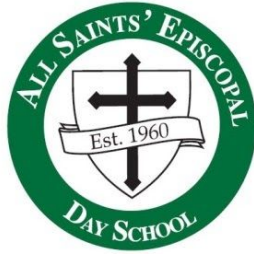
Children learn responsibility by making age-appropriate decisions and having an appropriate level of responsibility for their actions. A predictable, organized environment with caring adults, clear expectations, and appropriate consequences supports children’s cognitive, physical, social, and emotional growth. When a child demonstrates behavior that is unacceptable to his or her well-being or to that of the group, the summer staff typically utilize a “take a break” technique to provide an opportunity for a child to refocus and reflect on better choices. Each age group develops an age-appropriate system of warnings and consequences. The loss of a privilege may be used as a natural consequence. We make sure that campers understand why they are being disciplined and what choices they can make to avoid future repetition. We always attempt to be fair, firm, and consistent. All Saints’ summer camp does not permit any form of corporal punishment or physical force.

### **Behavior Policy**

All Saints’ reserves the right to terminate the participation of any participant that is enrolled in any summer camps for continued disruptive behavior or if the continued participation of the participant would interfere with or disrupt the ability of the summer staff to conduct or manage the activities of the camp. Refunds will not be provided if a participant is terminated from participation in any of the summer camps due to disruptive behavior.

### **Pictures and Video Recordings**

Pictures and/or short video recordings of children may be taken throughout the summer for future use and the promotion of All Saints’ summer camps. These pictures and/or video recordings may be uploaded to the ASEDS Facebook page and other ASEDS social media outlets. Please note that All Saints’ reserves the right to use these photographs and video recordings through print and various electronic media outlets.



## EMERGENCY FORM

Name of Student

Grade for 2021-2022

Address

Primary Telephone

Zip

Date of Birth

Mother

Employer

Work Telephone

Cell

Father

Employer

Work Telephone

Cell

### Transportation

List the people who are authorized to pick up your child.

Name

Relationship

Telephone

Name

Relationship

Telephone

**Code Word:** This word must be used by all persons who pick up your child. \_\_\_\_\_

**Medical**

In case of a serious accident or illness, I request the school contact me. If the school is unable to reach me, I hereby authorize the school to call the physician, and the school may make whatever arrangements seem necessary. In case of hospitalization, please indicate the hospital preferred:

Physician

Student's Insurance Company

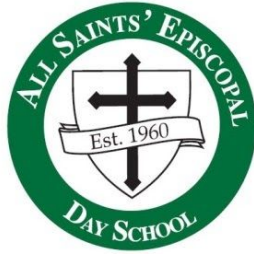
Policy #

List allergies or other medical conditions

May Tylenol be given? \_\_\_\_ Yes \_\_\_\_ No      May antacid tablet be given? \_\_\_\_ Yes \_\_\_\_ No  
May ibuprofen be given? \_\_\_\_ Yes \_\_\_\_ No

Signature of Parent or Guardian

Date



***Acknowledgement***  
**Discipline Policies and Procedures**

Date: \_\_\_\_\_

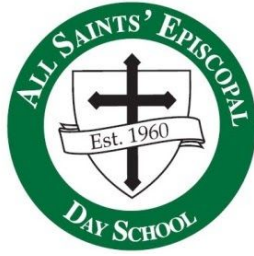
Name of Student: \_\_\_\_\_

I have read and agree to abide by the Discipline Policies and Procedures for All Saints' Episcopal Day School, Inc.

Signature of Parent/Guardian: \_\_\_\_\_







## 2021 PUBLICITY RELEASE

Photographs of our students and/or information about our school activities are published regularly on our monthly calendar, on our website, or through other media. Your child's photograph or name (individually or in a group) will be *included or excluded*, according to this authorization form. Please read the options carefully and indicate your choice by checking ONE of the following:

\_\_\_ A. I give permission for the release of my child's personally identifiable data (photographs, honor roll, awards, etc.) to the media (school website, TV, newspapers, radio, advertising, etc.)

\_\_\_ B. I do not give permission for the release of my child's personally identifiable data (photographs, honor roll, awards, etc.) to the media (school website, TV, newspapers, radio, advertising, etc.)

Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_